



## Quick Reference Card

# BigRoad WebApp: Undo claimed unidentified driving

### OVERVIEW

Unidentified driving is driving that occurs on a DashLink-equipped truck while no driver is logged into the truck through the BigRoad Mobile App. Unidentified driving is tracked by recording ignition, speed and odometer data from the engine-connection and is correlated with GPS movement

Safety Managers should regularly check and manage the unidentified driving report to assure all events are managed and assigned out to drivers in a timely manner.

### Undo a claimed unidentified driving event

When an unidentified driving event has been claimed it will no longer show up in the unidentified driving report.

If the Event is recorded in **Canada** and both the Fleet and the Driver are using a Canadian Cycle the **'Undo Claim'** option will be present.

To undo claimed unidentified driving:

1. From the Driver Page select the **'Drivers Name'**
2. From the drivers page go to the Log that needs to have the event re-assigned.
3. Click the **'Edit Log'** button
  - a. This will only display if the log is signed and within the past 14 days
4. In the list of events locate the unidentified event you wish to remove
  - a. You can identify unidentified driving events by looking under the **'origin'** column if it shows **'Claimed'** this was originally an unidentified driving event.

START	DURATION	DUTY STATUS	LOCATION	ODOMETER	ENG. HRS	ORIGIN
8:09:52am			Truck Britts Escape FT1	ELD		
8:09:52am	45s	Driving	Kitchener, ON	151691 km	24.4 hr	Claimed <a href="#">edit</a>

Note: none

5. In the Edit Daily Log Event window click the button labelled **'Undo Claim'**

BigRoad Drivers

Data recorded by DashLink **cannot** be modified or deleted.

Start: 9:30am

End: 9:31am

Duration: 19s

Duty Status: Driving

Unidentified driving events claimed in error can be reassigned back to the Unidentified Driver.

**Undo Claim**

Odometer: 125770 miles

6. A pop up will appear confirming the request to **'undo claim'** click **'OK'**

Undo claim of Unidentified Driving

This event will be assigned back to the Unidentified Driver.

Cancel **OK**

7. At the bottom of the page enter a note reflecting why the change needed to be done.
8. Tap **'Save'**
9. You will now be in the Edit Daily Log Page again, Click **'Send Suggestion'**
10. The change will now be sent to the driver as a carrier edit.
  - a. If the driver accepts the edit, the duty status will change back to what it was prior to claiming the unidentified driving.
  - b. If the driver rejects the suggestion the unidentified driving event will remain on the logs.

*Note: Please refer to Managing Unidentified Driving QRC to learn more on Managing Unidentified driving as a safety manager.*